



MEETING PLAN

Name:	CSTARS Committee		
Meeting Date:	July 20, 2016	Organizer:	Dylan Ikenouye
Meeting Time:	9:30am	Location:	GoToMeeting 1(571)317-3122 213-267-741

1. Purpose of Meeting

The authorities of the CSTARS Committee are specified in Part 2 of Article 1 of Title 42. Pursuant to 42-1-211(4)(a)(I) – (III), the CSTARS Committee:

- Assists in the development of operational plans and budget proposals regarding the Colorado State Titling and Registration System and the CSTAR special purpose account.
- Give final approval of all plans for the development and operation of the CSTARS and the annual budget and any supplemental budget requests funded by the CSTAR special purpose account.
- Make presentations with the Department to the appropriate legislative committees regarding the use of funds in the CSTAR special purpose account.

2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Sheila Reiner (Chair)	Mesa		Jean Alberico	Garfield	
Matt Crane	Arapahoe		Bo Ortiz	Pueblo	
Sara Rosene	Grand		Garland Wahl	Washington	
Krystal Brown	Teller				
Mike Dixon	DOR		Tony Anderson	DOR	
Lorri Dugan	DOR		Amanda Karger	DOR	
Dayton Harbo	OIT		Dylan Ikenouye	DOR	
Terri Krupke	OIT		Cindi Wika	OIT	
Paul Nadeau	OIT		Jack Arrowsmith	SIPA	
Marty Hartley	Colorado Interactive		Kate Polesovsky	Colorado Interactive	



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Tony Frazzini	Denver		P.J. Taylor	Denver	
Pam Nielsen	Larimer / CARS		Diana Hall	Boulder	
Norma Trickey	Boulder		Victoria Gallegos	Arapahoe	
Keith Poor	Pueblo		Dede Shallert	Teller	
Jackie Campbell	Mesa				

3. Meeting Agenda

1. Call to Order – Shelia Reiner
2. Approval of Minutes – June 15, 2016 – Shelia Reiner
3. Old Business
 - a. July CSTARS Programming Release Approval – Terri Krupke
4. Updates
 - a. Colorado Interactive – Marty Hartley & Kate Polesovsky
 - b. Department of Revenue
 - i. Division of Motor Vehicles – Mike Dixon
 - ii. Title and Registration Section – Tony Anderson
 - c. Office of Information Technology – Dayton Harbo
 - d. CARS (CSTARS Advisory Review Subcommittee) – Pam Nielsen
 - i. Equipment, Office Move, and Programming Requests
 - ii. Programming Implementation Schedule Recommendations
 - iii. Committee Accomplishments and Updates
5. New Business
 - a. Committees Suggestions and Recommendations for FY’18 CSTARS Budget Proposal and Spending Plan – Shelia Reiner
6. Action Items – Shelia Reiner
 - a. See “Action Items” below
7. Public Comments, Questions, and Statements – Shelia Reiner

4. Meeting Minutes

- See June 15, 2016 meeting minutes

5. Action Items

1. Payport Usage Report – Jack Arrowsmith
2. OIT One View Report – Dayton Harbo
3. OIT Service Desk Tracking by Issue/County – Dayton Harbo



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4. OIT Study of CSTARS Service as Compared to Industry Standards and Other State – Dayton Harbo
5. DRIVES Team Members Names Assigned and Provide to Department – Matt Crane
6. Assignment of New Action Items – Shelia Reiner

6. Next Meeting					
Date:	August 11, 2016	Time:	9:30am	Location:	GoToMeeting 1(571)317-3122 213-267-741
Purpose:	<p>The authorities of the CSTARS Committee are specified in Part 2 of Article 1 of Title 42. Pursuant to 42-1-211(4)(a)(I) – (III), the CSTARS Committee:</p> <ul style="list-style-type: none"> • Assists in the development of operational plans and budget proposals regarding the Colorado State Titling and Registration System and the CSTAR special purpose account. • Give final approval of all plans for the development and operation of the CSTARS and the annual budget and any supplemental budget requests funded by the CSTAR special purpose account. • Make presentations with the Department to the appropriate legislative committees regarding the use of funds in the CSTAR special purpose account. 				